



YMCA OF LANSING

FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Day Camp Site Lead

General Function: Assistant lead role in the day-to-day administration/operation of the camp location. Nurture, interact, support, and create a safe and inclusive environment in which staff and campers have a fun-filled, exciting camp experience. Position active from May through August.

Duties and Responsibilities:

1. Daily supervision of camp counselors and their management of campers Monday-Friday.
2. Manage daily communication with parents (excluding disciplinary actions and management of accounts).
3. Handle camp's social media accounts including picture taking and announcements when needed.
4. Monitor all camp counselors/runners throughout the day.
5. Act as a back-up for counselors as needed.
6. Oversee and maintain cleanliness of camp and program areas daily.
7. Assist in leading pre-camp training and onboarding of staff.
8. Be a positive role model for all campers and staff.
9. Report member and guest comments, suggestions, complaints, concerns, and problems to supervisor in a timely manner.
10. Other duties as assigned.

Salary & Hours: \$16-\$17 per/hour; 40 hrs. per week Monday-Friday beginning June through August.

Benefits:

- FREE adult membership to the YMCA! A member of any YMCA in Michigan may visit any Y in the state as a membership benefit.
- A 50% discount on child care (not camp) at one of the Lansing YMCA's centers! (Subject to availability)
- A 25% discount on program fees (including camp) for themselves up to \$300 per year.

Job Requirements:

- High school diploma or equivalent is required. Must be at least 18 years of age.
- Minimum two years experience in working with children and understanding of day-to-day activities of an active camp.
- Must demonstrate creativity, enthusiasm, and dedication.
- Possess the skills necessary to provide safe, appropriate, and fun activities.
- Be lifeguard certified (PaWaPi site leads must also complete a canoe safety certification).
- Must have experience working with youth in a group setting and creating and implementing lesson plans.
- Strong interpersonal skills.
- Outgoing, friendly, and enthusiastic personality.
- Ability to accept supervision and guidance as well as constructive feedback.
- Ability to respond to safety and emergency situations.
- CPR and First Aid certified prior to the beginning of camp (the Y will pay for this training)
- Completion of YMCA trainings within a required time frame.

Physical Demands

While performing the duties of this job, the employee is often required to: bend, stoop, kneel, twist, reach with hands, sit, stand for an extended period of time, lift and/or move up to 30 pounds, have finger dexterity, grasp, perform repetitive motions, speak, hear, and have visual acuity.

Disclaimers:

- Must complete successful background screening.
- This job description may not be all-inclusive and employee is expected to perform all other duties as assigned by direct management.
- Job descriptions and duties may be modified when deemed appropriate by management.

APPLY NOW: [YMCA of Lansing Job Application](#)